SCHOOL SAFETY PROCEDURES

Please cooperate for the safety of our children.

Note: All doors will be locked for the duration of the school day. No parents are permitted in the building unless they have signed in and obtained a visitor’s badge. Please have identification ready to present. Thank you for your understanding and for protecting the safety of all of our students and staff.

Student Drop-Off

7:00 A.M.  Early Morning Drop-Off Program (EMP) -- Students enter through MAIN ENTRANCE and must be registered with the East Brunswick Public School Early Morning Drop-off Program (EMP).

8:50 A.M.  All WALKERS must enter through the Main Entrance between 8:50 A.M. and 9:10 A.M. Walkers cannot be on school grounds (inside or outside) prior to 8:50 A.M. (Doors will be locked)

9:05 A.M.  Students in Multipurpose Room, Morning Pledge and Announcements. Students are dismissed to homerooms by grade.

9:10 A.M.  Classes begin

P.M. DISMISSAL

Front Door (Near Playground) - Grades 1 & 2
Main Entrance – Preschool and Kindergarten
Front Door (Near Old Bridge Turnpike) – Grades 3, 4, and 5
Rear Doors – All Bus and Van Dismissal

Parents waiting to pick up students are to remain outside of building.

3:20 P.M.  Safeties report to posts -- All Students remain seated in homerooms until each grade is called to line up in Multipurpose Room. Siblings may meet up at this time. After School Kids Program (ASK) participants report to their assigned area.

3:20 P.M.  Preschool and Kindergarten students who do not take a bus or attend ASK will be dismissed to parents from the Main Entrance.

3:25 P.M.  All walkers are dismissed at this time. Please see above for the dismissal location by grade.

3:25–3:35 P.M.  Supervision at Dismissal students must be picked up by parent in main lobby

4:00 P.M.  Building will be completely secured. No parents/community members are permitted in the building after 4:00 PM, and security is not able to retrieve forgotten items for students.

ASK  Students must be picked up through the MAIN ENTRANCE ONLY.

Regards,
Mrs. Megan Manetta
Principal
Newdistrictsafetyprocedures.letter2019-20