Dear EBHS Students:

I hope this finds you all doing well as we navigate through the Coronavirus situation. As I explained earlier in the week, we were developing a plan should schools close. Well the time has come, as Dr. Valeski has temporarily closed school starting Monday. Although EBHS will be closed next week, we will be continuing classes through the use of Canvas. Since September, you have used Canvas and we will now continue utilizing it for instruction and communication. Therefore, you are required to log into your Canvas classroom’s and school email daily.

Starting Monday (3/16) we will be using an A/B schedule. This means you will be responsible for work in 4 classes per day. A Days will be periods 1-4, and B Days will be periods 5-12. You will be required to follow the A/B Day schedules while utilizing Canvas for all instructional communications, activities, and assignments. Your daily attendance will be monitored through logging in and engaging in the learning. You will also be receiving grades for your participation and assignments during this time.

Therefore, this Monday (3/16) will be an A Day and you should log into period 1-4 classes. Once in the classrooms our teachers will be providing specific guidance. Sometimes your work will be completed at your own pace and schedule. Yet, there will also be days when you will have scheduled times to meet individually, or as a class in real time with your teacher through video, live chat or discussions. You should log in during regular school hours to work and communicate with your teachers. Critical places to focus upon daily when logging into Canvas are the announcements, calendar, assignment area, and discussion forums.

I will be communicating regularly using your school email account. These emails will contain status updates, resources and links to support your online learning. Below are some resources that may assist you in this transition:

- Canvas Learning Management System
- Your Canvas Courses will be the primary place you will spend your time completing school work during our distance learning experience.
- Use your Outlook School Email if you have questions for your teachers concerning the work to be completed.
- EBHS Student Tech Help Center
Please bookmark this site on your web browser so you can have a virtual “Genius Bar” to visit during our distance learning experience if needed.

- **Canvas Website Video and Guide Resources** (Guides created by Canvas)
  - These videos and guides may assist you with Canvas specifics or elements you may be new to using, such as the **Canvas Conferences**, which some of your teachers may choose to utilize during our distance learning experience.

- **Microsoft Teams and Office 365 Tools**

You can access other Microsoft apps by opening them on your device or online by going to [portal.office.com](http://portal.office.com).

- **Media Center Website**
  - This website will be great if you need to access databases and online books to finish research or check out online books to complete work.

This is going to be a transition for all of us starting next week. Although there is no substitute for face to face learning, rest assured the EBHS staff has been preparing for this event and will ensure your success. I am also confident that you, our student body, will rise to the occasion and make this work.

Finally, it is my hope that you and your entire family stay safe and healthy during this time. Please feel free to reach out to our staff if you need any assistance. Thank you, I will be in touch again soon.

Sincerely,

Dr. V.