



EAST BRUNSWICK PUBLIC SCHOOLS

Checklist for Completing Athletic Registration Forms

<p>✓ Did you submit online registration and payment? www.ebnet.org/cpreister - click "Register Here" to register.</p> <p>✓ Did you submit the correct athletic packet? Use a repeater packet if: Athletics has a student's athletic physical on file and the EXAM DATE is within 365 days of the first day of tryouts (example: physical on file 8/6/2022 – first day of tryouts 9/6/2022). Use a new physical packet if: This is the first time the student is playing a sport OR the physical is old. Doctor must have performed the exam within 365 days of the first day of tryouts. Please note if the doctor's appointment is after the deadline, submit the athletic obligations form with a note of the exam date to avoid the \$10 late fee. Send to: ebonlinepayments@ebnet.org</p> <p>If you have issues with insurance and need to get a physical out of pocket, please note that you can visit local Urgent Care facilities found along Route 18.</p> <p>✓ Did you proofread the paperwork? • Did both parent/student sign all documents requiring both parties to sign? • Please note that on the Opioid Signoff form – student & parent are required to sign 2 times.</p> <p>✓ Don't leave questions blank. On the History Form (page 8) – did you answer yes to any questions? If so, did you provide a brief explanation on the bottom right corner of document? This is necessary.</p>	<p>✓ Stop! Don't leave the doctor's office before proofreading the doctor's work! Please make sure the doctor filled out the Physical Examination form and Clearance form completely. You'll save yourself an extra trip back! • Often missed:</p> <p>✓ Height, weight, blood pressure, pulse, vision, date of exam. Also, check to see that the doctor checked off if athlete is cleared, and includes the physician signature.</p> <p>✓ Did your doctor leave vision blank? If pediatrician/internist does not perform a vision exam, you may submit a prescription from the eye doctor. Prescription cannot be more than 2 years old. Note: if you have no access to get a vision reading, the student can go to the school nurse at lunch with a pass to get this done. Clearance form:</p> <p>✓ Make sure the physician checks off if athlete is cleared or not cleared and checks off if ECG or NO ECG required. This is required if the student has had COVID-19.</p> <p>✓ The doctor stamped the form. The physician stamp is included in the box labeled HCP office stamp.</p> <p>✓ Physician must sign off 2x on the bottom of the form. First signature is clearing the athlete and second signature is attesting that the Cardiac Module Assessment was conducted. For more information on the Cardiac Module Assessment visit: https://www.nj.gov/education/students/safety/health/services/PDModule.shtml Student-Athlete Cardiac Assessment Professional Development Module (nj.gov) Please note if the doctor does not clear the student for any reason, athletics will not clear the student for tryouts.</p>
<p>✓ Are you missing any forms? If you are completing the full physical packet, did you complete:</p> <p>✓ The Athlete with Special Needs Form? We need one for every athlete!</p> <p>✓ Health History Update Questionnaire form (page 5) If you answered question #10 = Yes, then the Clearance form is mandatory. Doctor is required to check off that student is cleared with "No restrictions" and "No ECG required" or "ECG required". Note: Office stamp and physician signature is required twice on this form.</p>	<p>✓ Did you keep a copy of the packet submission for your records? Physical or Repeater; Please do! Please note if the student does not follow through and tryout or if the student does not make the team, you will receive a refund for the registration fee. There are no refunds of any late fees. Refunds are typically processed about 2 months after the start of tryouts. If you have Athletic questions about physicals on file or clearance, please call 732-613-6930. If you have Registration and/or packet submission questions, contact us at ebonlinepayments@ebnet.org or 732-613-6674. Thank you for your support of our Athletic Programs! Good luck to your Athlete!</p>