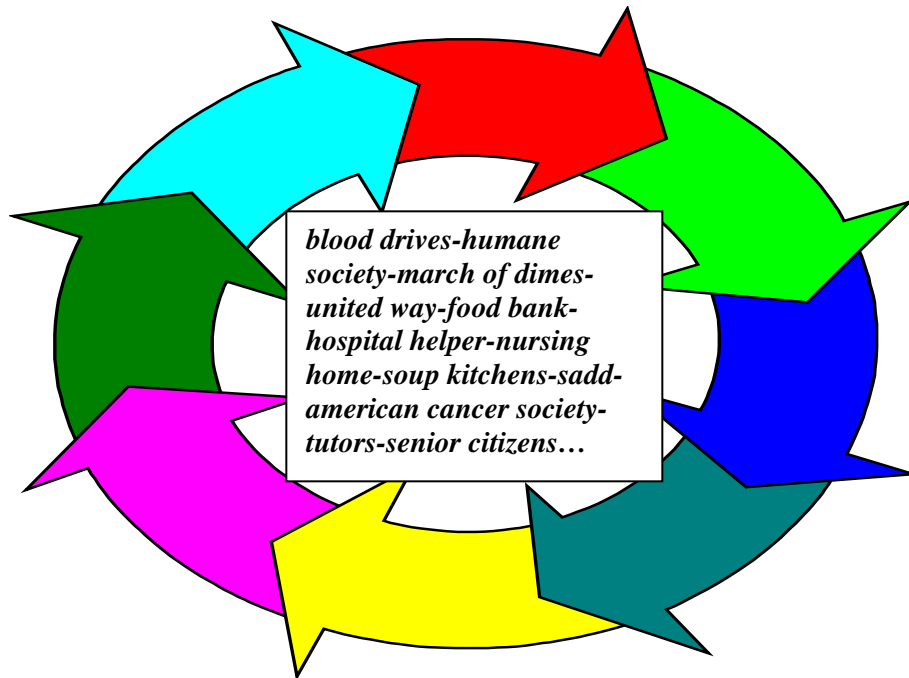


CHURCHILL JR. HIGH SCHOOL



COMMUNITY SERVICE PROGRAM

**THIS FORM MUST BE SUBMITTED BEFORE ANY
SERVICE BEGINS AND MUST BE COMPLETED BY
MAY 16th, 2017**

**EAST BRUNSWICK PUBLIC SCHOOLS
CHURCHILL JUNIOR HIGH SCHOOL
A BLUE RIBBON SCHOOL**



*18 Norton Road
East Brunswick, New Jersey 08816
732-613-6800...Fax 732-257-0087
Web Site...EBNET.ORG*

*Mark Sutor, Principal
Ian Evanovich, Ass't. Principal
Katherine Dragonetti, Ass't. Principal*

August, 2016

Dear Parents and Students:

Churchill Jr. High School is joining with East Brunswick High School in asking students to volunteer their time through community service. The concept itself is certainly not new because over the years, in reviewing student activity sheets, I have seen the commitment made by our students. Upon completion of high school, students who participated in this project will have their community service listed on their official transcript that is sent to colleges for admission.

The number of hours required is fifteen(15). The Community Service Project will be open to all students in grades 9 - 12. Those students who are interested in volunteering their time are asked to pick up a Community Service Packet. They may pick this packet up from the Counseling/Guidance Department.

The goals for the Community Service Project are:

- *Develop a sense of citizenship*
- *Cultivate individual responsibility*
- *Cultivate a sense of social responsibility*
- *Build self worth and self esteem*
- *Bridge generation barriers*
- *Relate learning to life experience*
- *Encourage continuing community service after high school*

Sincerely,

*Mark W. Sutor
Principal*

CHURCHILL JR. HIGH SCHOOL COMMUNITY SERVICE PROGRAM

The Churchill Jr. High School Community Service Program should foster the development of sound character, democratic values, ethical judgement, good behavior and the ability to work in a self-disciplined and purposeful manner. This experience is voluntary and altruistic in nature. It is founded on the notion that a democratic society depends upon responsible citizens to make rational decisions consistent with basic democratic values. Active experience and participation in the greater social community are essential. Eighth and ninth grade students are asked to volunteer their time to help those in need, for a minimum of 15 hours during the year. By doing so, students are provided with an opportunity for measurable social commitment, increased self-esteem and heightened self-awareness. Students can participate with parental permission and then choose from a number of service possibilities. The culmination of the Community Service Program is a written report, which gives the student the opportunity to reflect upon the differences that community service has made in his/her life and the life of others.

The goals of the program are:

- 1 Develop a sense of citizenship
- 2 Cultivate individual responsibility
- 3 Cultivate a sense of social responsibility of others
- 4 Build self worth and esteem
- 5 Bridge generation barriers
- 6 Relate learning to life experiences

The Greek writer, Aesop, once wrote,

“No act of kindness, no matter how small, is ever wasted.”

Procedures to Follow

1. **It is the responsibility of the student to find a placement with a Community Service Organization.**
2. Complete the “Request for Approval/ Parental Permission Form”
3. Meet with your Guidance Counselor [by appointment]. You will receive notification as to time and place.
4. Return form to your Guidance Counselor.
5. Request for approval is to be done prior to beginning every new service. Although a meeting with the Guidance Counselor is only required before beginning your first service, a second or third meeting might be necessary prior to the beginning of any subsequent service.
6. A written report and the Evaluation Form are to be submitted when completed with your 15 hours of service. The contents of this report will be discussed at the first meeting with the Guidance Counselor.
7. Forms must be completed by June 2017

Possible Placements

1. Teachers' Aides
2. Student Tutors
3. Coaching in parks and recreation program
4. Pre-school helpers
5. After school arts and crafts instructors
6. Ambulance Corps
7. Fire Department
8. Public Library
9. Hospital - candy striper, data entry
10. Red Cross
11. Nursing Home
12. Church and Synagogue Service
13. Senior citizen home volunteers
14. Handicap - Special Olympics
15. Hotline Helpers
16. Community Centers
17. Scouts
18. American Cancer Society
19. American Heart Association
20. Humane Society
21. Big Brother/Big Sister
22. Blood Drives
23. Community Councils
24. Soup Kitchens
25. Recycling
26. Easter Seals
27. Food Banks
28. Habitat for Humanity
29. March of Dimes
30. Mothers Against Drunk Driving
31. Salvation Army
32. United Way
33. School clubs and/or activities as pre-approved
34. School Beautification

**CHURCHILL JR. HIGH SCHOOL
COMMUNITY SERVICE PROGRAM**

Request for Approval/Parental Permission

Student's Name: _____ Date: _____

Student Number: _____ Grade: _____

Address: _____ Phone: _____

Description of Service: _____

Organization/Agency: _____

Contact Person: _____ Phone: _____

Day[s] and hours of service: _____

Method of transportation: _____

My son/daughter has my permission to participate in the Community Service Program.

Signature of Parent or Guardian

Date

This sheet ONLY must be handed in and approved BEFORE you begin

Retain Time Sheet and Evaluation Sheet for completion during and after service.

Community Service must be completed and all paperwork handed in to the Counseling Office/Guidance secretary by May 16th of the academic year in which service was rendered.

Service Approved [] Service Not Approved [] Date: _____

School Counselor Signature

**CHURCHILL JR. HIGH SCHOOL
COMMUNITY SERVICE PROGRAM
EVALUATION FORM**

Student's Name: _____ **Student #:** _____

Date Service Began: _____ **Date Service Ended:** _____

Name of Placement: _____

Sponsor Name: _____

<i>Place a check indicating the level of Performance for each trait.</i>	Outstanding	Satisfactory	Needs Improvement	Not Applicable
1. Communicates effectively				
2. Follows directions accurately				
3. Uses time well				
4. Works to solve problems				
5. Is dependable				
6. Works in cooperation with others				
7. Shows energy and enthusiasm				
8. Can work independently				
9. Takes initiative for self-development				
10. Demonstrates that he/she is learning				
11. Uses good judgement				
Overall Evaluation				

Additional Comments:

Student Signature: _____ **Date:** _____

Sponsor Signature: _____ **Date:** _____

This sheet must be completed and returned along with your essay.

CHURCHILL JR. HIGH SCHOOL
COMMUNITY SERVICE PROGRAM
TIME SHEET

Student Name:		Phone No.:	
Student ID #:		Placement Name:	
Date	Time	Activity (Short Description)	Hours
			Total Hours

Student Signature: _____ Sponsor Signature: _____

This sheet must be completed and returned along with your essay.