

# AGENDA

■ Regular Meeting

□ Special Meeting

□ Closed Session

## East Brunswick Board of Education

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February 4, 2010

### CALL TO ORDER AND ROLL CALL 8:00 P.M.

#### MEMBERS PRESENT

Mrs. Vicki Becker	_____
Mrs. Holly Howard	_____
Mr. Michael Hughes	_____
Dr. Susan R. Karp	_____
Mrs. Laurie Lachs	_____
Mr. Scott J. Luxenberg - Vice President	_____
Mrs. Meredith Shaw	_____
Mrs. Katie Spiegler	_____
Mr. Todd Simmens - President	_____

#### PLEDGE OF ALLEGIANCE

#### BOARD PRESIDENT'S ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of, and to attend the meetings of, public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this Act, the East Brunswick Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices, located at 760 Route 18, East Brunswick, New Jersey. Written notice was also provided to the Sentinel, The Newark Star Ledger, The Home News & Tribune, and the Municipal Clerk of East Brunswick on May 1, 2009.

All Board of Education meetings, with the exception of executive session discussions, are video taped for later broadcast. It is the policy of the Board of Education that video taped meetings are not edited for any purpose. Individuals who speak at the Board's public meetings should be aware of these videotaping rules.

#### SUPERINTENDENT'S REPORT

The Superintendent's report provides information of importance or interest regarding the school district, students, employees, and events.

#### FY2011 BUDGET REVIEW AND DISCUSSION

1. Projection
2. Facilities & Custodial
3. Debt (short-term and long-term)

**FOR THE GOOD OF THE CAUSE**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every meeting of the Board. Each participant's comments are limited to five minutes' duration. (Bylaw 0167).

**BOARD OF EDUCATION**

**A-1**

***Approval Of Minutes –  
January 21, 2010***

Move that the Board of Education approve the following minutes:

1. Regular Meeting – January 21, 2010
2. Closed Session – January 21, 2010

**A-2**

***Acceptance Of Gift –  
State Farm Insurance  
Friday Night Feats Highlight  
Video Scholarship Program***

Move that the East Brunswick Board of Education accept a donation in the amount of \$2,500.00 from State Farm Insurance Friday Night Feats Highlight Video Scholarship Program; and

Move that the Board of Education recognizes and extends its sincere thanks to State Farm Insurance Company for their efforts in making this gift possible.

**EDUCATION**

**B-1**

***Approval Of Overnight  
Field Trip***

Move that the Board of Education approve the following overnight field trip:

<b><i>Group</i></b>	<b><i>Date(s)</i></b>	<b><i>Purpose</i></b>	<b><i>Destination</i></b>
EBHS Model UN	February 25-28, 2010	Competition	Philadelphia, PA
EBHS Robotics	February 25-27, 2010	Competition	Westminster, MD
EBHS FCCLA	March 18-19, 2010	Competition	Cherry Hill, NJ

**B-2**

***Approval Of 2009-2010  
Special Education  
Out-Of-District Placement –  
Extended School Day***

Move that the Board of Education approve the following 2009-2010 special education out-of-district placement – extended school day:

<i>Case Number</i>	<i>Classification</i>	<i>Age</i>	<i>Placement</i>	<i>Tuition</i>
Ec-MM-44	Autistic	17	Douglass Developmental Disabilities Center – After School Program New Brunswick, NJ	\$1,200.00

**B-3**

**Approval Of Contract –  
Dr. Steven Dyckman, M.D.  
For The Period December 20, 2009  
Through June 30, 2010**

Move that the Board of Education approve a contract with Dr. Steven Dyckman, M.D., East Brunswick, NJ, for psychiatric evaluations at a cost of \$400.00 per evaluation for the period December 20, 2009 through June 30, 2010.

**B-4**

**Approval Of Contract –  
Revolution Prep For The  
2009-2010 School Year**

Move that the Board of Education approve a contract with Revolution Prep, Santa Monica, CA funded through registration fees for the 2009-2010 school year as follows:

<i>Course Name</i>	<i>Date</i>	<i>Fee</i>
ACT Prep	February 20, 2010 through April 6, 2010	\$499.00 per student

**B-5**

**Approval Of Contracts –  
Artists In Residence  
For The Period February 8, 2010  
Through March 8, 2010**

Move that the Board of Education approve the following contracts for artists in residence for the period February 8, 2010 through March 8, 2010.

<i>Artist in Residence</i>	<i>Description</i>	<i>Cost</i>
James Reeder III Elmwood Park, NJ	Set Design	\$1,500.00
Vicki Lynn Miley Somerset, NJ	Costume Design	\$1,500.00
Noel Marie Rossi Jackson, NJ	Choreography	\$1,500.00

**B-6**

**Approval Of Contract –  
Diane Viehweij  
For The Period February 5, 2010  
Through June 30, 2010**

Move that the Board of Education approve Diane Viehweij, Franklinville, NJ as a workshop presenter for the Educational Technology Training Center (ETTC) funded through user fees for the period February 5, 2009 through June 30, 2010.

**B-7**

**Approval Of Contracts -  
Community Programs  
For The Period February 1, 2010  
Through June 30, 2010**

Move that the Board of Education approve Community Programs contracts for the period February 1, 2010 through June 30, 2010 as follows:

<i>Vendor</i>	<i>Program</i>	<i>Fee</i>
My Feet Mean Business Springfield, NJ	Zumba (ASK Enrichment program)	\$95.00 per class
	Zumba Winter ShapeUp/ 4 O’Clock Zumba (Adult School)	\$4.00 per student per class

**B-8**

**Approval Of Contracts –  
Professional Development  
Presenters On February 12, 2010**

Move that the Board of Education approve staff development presenters on February 12, 2010 as follows:

<i>Presenter</i>	<i>Workshop</i>	<i>Cost</i>
Doreen M. DiDomenico, Ph.D Bayonne, NJ	Increasing Behavior Management Skills In Working with Challenging Students	\$1,000.00
Kristen VanOllefen Union, NJ	Developing Musicianship through Composition/Musicianship Activities	\$550.00

**B-9**

**Submission Of Application –  
THINKFINITY State Rollout  
Partnership Agreement For The  
Period January 1, 2010 Through  
December 31, 2010**

Move that the Board of Education approve the submission of an application for funding through the Verizon Foundation for the Thinkfinity Rollout Partnership in the amount of \$100,000.00 for the period January 1, 2010 through December 31, 2010.

**B-10**

**Approval Of Community  
Programs Course Offerings –  
Spring 2010**

Move that the Board of Education approve community programs course offerings – spring 2010 as follows:

<i>Community Programs – New Course Offerings</i>
Food, Fitness and Fun in New Jersey
Stress Reduction
The United States Navy During The Civil War
Introduction to Digital Photography

Beyond One Stroke
Fantastic Thai Cooking
Long and Luscious Necklace
Just Earrings!
Wire and Bead Basics and Beyond
Rutgers Gardens – Botany Basics – How Plants Works
Rutgers Gardens – Introduction to Landscape Sketching
Rutgers Gardens – Herbs and Edible Flowers
Rutgers Gardens – Vegetable Gardening Made Easy
Rutgers Gardens – Plant Propagation
Rutgers Gardens – Ornamental Small Trees
Rutgers Gardens – Digital Garden Photography
Rutgers Gardens – Butterflies in the Garden
Rutgers Gardens – Container Gardening with Vegetables
Let’s Practice Tai-Chi
Zumba – Monday or Wednesday Night
Zumba – Tuesday Night
Soma Yoga

**OPERATIONS**

**C-1**

***Approval Of Construction  
Change Order No. 006 –  
Athletic Field & Miscellaneous  
Site Improvements Churchill  
Junior High School  
(Bid No. 2008-26)***

Move that the Board of Education approve construction change order no. 006 – athletic field & miscellaneous site improvements Churchill Junior High School (bid no. 2008- 26) to Arco Construction Group, Inc., Elizabeth, NJ and that the total contract be modified from \$660,650.00 to \$684,250.00 effective February 4, 2010 and funded through the Capital Projects Fund.

**C-2**

***Contract Award –  
Turner Construction Company  
(RFP No. 2010-03)***

Move that the Board of Education approve and award a contract to Turner Construction Company to provide construction management services for Memorial School in accordance with the RFP (RFP No. 2010-03) at a cost not to exceed \$418,792.00 as follows:

<b><i>Category</i></b>	<b><i>Cost</i></b>
Pre-construction services	\$68,013.00
Construction services	\$311,456.00
Post-construction services	\$39,323.00
<b>Total</b>	<b>\$418,792.00</b>

**FINANCIAL**

**D-1**

***Approval Of Request For  
Travel Report***

Move that the Board of Education approve the request for travel report, as approved by the Financial Services Department and the Superintendent of Schools on January 26, 2010 and exhibited in Attachment D-1, pursuant to P.L. 2007, C. 53.

**D-2**

***Approval Of Bill List –  
January 14, 2010 Through  
January 27, 2010***

Move that the Board of Education approve a bill list dated January 14, 2010 through January 27, 2010 as exhibited in Attachment D-2 in the amount of \$1,097,608.15.

**D-3**

***Approval Of Bill List –  
Payments Pending For Issuance  
On February 5, 2010***

Move that the Board of Education approve a bill list of payments pending for issuance on February 5, 2010 as exhibited in Attachment D-3 in the amount of \$868,906.62.

**D-4**

***Revision Of 2009-2010  
School District Budget –  
December 2009 (Roll Call –  
2/3 Majority Required)***

Move that the Board of Education approve a revision in the 2009-2010 school district budget as it appears in Attachment D-4.

**D-5**

***Receipt Of Board Secretary's  
Report and Monthly Certification  
Of Budgetary Status – December 2009***

**D-6**

***Board Of Education's Monthly  
Certification Of Budgetary  
Major Account/Fund Status –  
December 2009 (Roll Call)***

Move that pursuant to N.J.A.C. 6:20-2A.10(e), the East Brunswick Board of Education certifies that as of December 31, 2009 after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:20-2A.10(a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**D-7**

***Receipt Of Treasurer's Report –  
December 2009***

**D-8**

**Receipt Of Enterprise Profit  
And Loss Reports –  
December 2009**

1. Child Nutrition Services
2. Community Programs
3. Educational Technology Training Center

**D-9**

**Approval Of 2010-2011  
Fee Schedule For The  
Educational Technology  
Training Center (ETTC)**

Move that the Board of Education approve the 2010-2011 fee schedule for the Educational Technology Training Center (ETTC) as follows:

<i>Description</i>	<i>Fee</i>
District Membership/Staff Member	\$26.00
Non-Member Full Day Workshop	\$140.00
Custom Workshop/Full Day – Member District (Middlesex County)	\$1,000.00
Custom Workshop/Full Day – Non-Member District (Middlesex County)	\$1,200.00
Custom Workshop/Full Day – Out-of-County District	\$1,500.00

**PERSONNEL**

**E-1**

**Certificated Personnel  
(Roll Call)**

Move that the Agenda for Certificated Personnel dated February 4, 2010 as reflected in Attachment E-1, as per the recommendation of the Superintendent of Schools, be approved.

**E-2**

**Noncertificated Personnel  
(Roll Call)**

Move that the Agenda for Noncertificated Personnel dated February 4, 2010 as reflected in Attachment E-2, as per the recommendation of the Superintendent of Schools, be approved.

**E-3**

**Community Programs (Roll Call)**

Move that the Agenda for Community Programs dated February 4, 2010 as reflected in Attachment E-3, as per the recommendation of the Superintendent of Schools, be approved.

**E-4**

***Ratification Of Sidebar Agreement Between The East Brunswick Education Association And The East Brunswick Board Of Education Regarding Proctors (Roll Call)***

Move that the Board of Education ratify the sidebar agreement between the East Brunswick Education Association and the East Brunswick Board of Education regarding proctors, effective February 4, 2010, as reflected in Attachment E-4.

**OLD BUSINESS**

Such motions and/or issues that have been tabled or carried.

***INFORMATION ITEMS***

1. Committee Reports
2. Organization Reports

**FOR THE GOOD OF THE CAUSE (Board)**

**FOLLOWING THE CLOSED SESSION, THE BOARD MAY RECONVENE IN PUBLIC SESSION TO TAKE ACTION**

***Motion For Closed Session***

Move that the Board of Education approve the following resolution:

WHEREAS, the Board of Education must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in private session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Board of Education intends to discuss matters as follows:

1. Any matter which by provision of law is rendered confidential or excluded from the requirements of subsection a of N.J.S.A. 10:4-12, specifically, the following matter: Student No. 22214.

2. Any matter in which the release of information would impair a right to receive funds from the government of the United States, specifically, the following matter: \_\_\_\_\_.

3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, specifically, the following matter: \_\_\_\_\_.

4. Any matter involving a collective bargaining agreement, or the proposals for inclusion in such, specifically, the following matter:

\_\_\_\_\_.

5. Any matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates or investment of public funds which could adversely affect the public interest, specifically, the following matter: \_\_\_\_\_.

6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of the law, specifically, the following matter:

\_\_\_\_\_.

7. Any pending or anticipated litigation or contract negotiation (other than any matter involving a collective bargaining agreement, or the proposals for inclusion in such) in which the Board of Education is or may become a party, or any matter falling within the attorney/client privilege, specifically, the following matter: legal update.

8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any current or prospective officer or employee, unless all individual employees or appointees request in writing that such matter be discussed in public, specifically, the following matter: \_\_\_\_\_.

9. Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific penalty or loss of a license or permit belonging to the responding party, specifically, the following matter: \_\_\_\_\_.

NOW, THEREFORE, IT IS RESOLVED that the aforesaid subjects shall be discussed in closed session by this Board of Education and administrative staff, and the minutes of said closed session discussion will be made available to the public when the reasons for the non-disclosure in accordance with the Open Public Meetings Act no longer exist.

**ADJOURNMENT**

Move that the meeting be adjourned.

MEETING ADJOURNED AT: \_\_\_\_\_

## **UPCOMING SCHEDULED MEETINGS**

February 18, 2010

March 4, 2010<sup>1</sup>

March 11, 2010

March 18, 2010

March 23, 2010<sup>2</sup>

March 25, 2010<sup>3</sup>

April 8, 2010

April 29, 2010<sup>4</sup>

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<sup>1</sup> A tentative budget for the ensuing school year must be adopted on or before March 4. (N.J.S.A. 18A:7F-5(c)) Notwithstanding any law to the contrary, the Commissioner of Education is authorized to make any adjustments to the school budget calendar and to the date for the notification of nontenured personnel. (N.J.S.A. 18A:7F-5c)

<sup>2</sup> The public hearing on the proposed budget shall be held before the board of education between March 22 and March 29. (N.J.S.A. 18A:22-10)

<sup>3</sup> A final budget for the ensuing school year must be adopted at or after the public hearing on the budget but not less than 18 days prior to the election. (N.J.S.A. 18A:22-32)

<sup>4</sup> Each board of education shall organize annually at a regular meeting on any day of the first or second week following the annual school election. (N.J.S.A. 18A:10-3)